

**ROUTING AND RECORD SHEET****SUBJECT:** (Optional)

Weekly Staff Notes, 25 - 29 March 1985

**FROM:**

C/OC-MLS

**EXTENSION****NO.**

OC-2032-85

**DATE**

3 April 1985

**TO:** (Officer designation, room number, and building)**DATE****RECEIVED****FORWARDED****OFFICER'S  
INITIALS****COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

AD/CO

3 APR 1985

04 APR 1985

*[Signature]*

2.

OC-EXA

4 APR 1985

18 APR 1985

*[Signature]*

3.

OC/OL/ISC  
(Archives)

4.

5.

6.

7.

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12.

13.

14.

15.

~~SECRET~~

OC-2032-85  
3 April 1985

MEMORANDUM FOR: Acting Director of Communications

FROM:

Chief, Management and Liaison Staff, OC

SUBJECT: Weekly Staff Notes, 25 - 29 March 1985

1. The FY-87 Program submission has been completed and forwarded to the DDA.

2. The DDA has taken action to transfer the FY-85 OC "tax" of \$1,236K to the DDA.

3. The second FY-85 DDA Quarterly Review has been scheduled from 0930 to 1100 hours on Friday, 10 May.

4. Requirements Statistics as of 29 March:

A. Total 1983 Requirements - 176  
Completed - 146

Total 1984 Requirements - 336  
Completed - 247

Total 1985 Requirements - 31  
Completed - 3

B. Pending Requirements by Division/Group:

AMD - 0  
CSD - 14  
ED - 6  
FND - 48  
OIT-DNG - 75  
Other - 4

C. We have initiated action to transfer the tracking of domestic requirements to OIT.

WARNING NOTICE -  
INTELLIGENCE SOURCES  
OR METHODS INVOLVED

~~SECRET~~

S E C R E T

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D. Requirements forwarded to Divisions/Groups which need status update - 28.

E. Requirements pending a first response - 6.

5. C/RAG attended the monthly NCS Representatives Meeting. The key agenda item was the review and update of the Emergency Preparedness Mobilization Board emergency communications program initiatives and action items. She also turned in our written comments on the funding alternatives for the National Security Emergency Preparedness Telecommunications Improvements Study and Strawman recommendations.

25X1

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8. MLS prepared a memorandum to the Comptroller for DDA signature asking for guidance on how we should present an FY-87 new initiative for [redacted] As of the close of business 1 April, the memorandum had been coordinated with the Director of Logistics, the Director of Security, and Chief, Information Management Staff of the DO, and was in the hands of [redacted] of the DDA Management Staff.

9. [redacted] reported to MLS/LOG on 1 April as the new Chief, Material Management Branch, to replace [redacted] who will be leaving OC on 5 April for his new assignment as Chief, Transportation Branch, [redacted]

10. Surge requirements have increased the productivity level of MMB significantly. Surge has created 140 requisitions that consisted of 3,334 line items. To date, 49 shipments consisting of 833 pieces at a weight of 250,000 pounds have been sent to overseas destinations.

## S E C R E T

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25X1 11. Special Running of the Acquisition Management Course for the Office of Communications - The second special running of the Acquisition Management Course for technical personnel convened on 1 April [redacted] Twenty-nine officers are scheduled to attend the week-long training session. This is the second and last special running of the course put on by the Office of Logistics for OC.

25X1 12. Project MERCURY - Negotiations were successfully concluded on 29 March with [redacted] for continued support and development of the MERCURY packet switching system. The negotiations resulted in an increase in the level of effort of [redacted] and an extension through 31 July in the contract term. This extension is necessary to permit execution of a new contract to carry the project to completion. A follow-on contract will be required by 1 August.

Initial discussions have been held with two of the three prime contractors for MERCURY to discuss the type of contract for the follow-on efforts required to be awarded by 1 August. The discussions centered on the need to implement a contractual arrangement to have the contractors share in the program risk, as well as provide some incentive to efficiently and effectively manage their respective efforts.

25X1 13. New Building Communications Program - Source Selection for the Intra-Building Communications Segment (I/C) of the New Building Communications Program has concluded. The I/C Segment is designed to provide non-secure and secure telephone, as well as video distribution for the new Headquarters Building and retrofit of the old Headquarters Building. [redacted]  
25X1 [redacted] was determined the winner of the  
25X1 competition. A letter contract has been awarded to [redacted] to commence initial stages of the I/C Segment.

25X1  
Distribution:

Original - AD/CO, OC-EXA, OC/OL/ISC (Archives)

S E C R E T